StudyRight Education through motivation.

Online Tuition Guide

Contents

How to Register	2
How to login	
Changing Password	
Booking a lesson	
Attending a lesson	
Viewing an invoice	
Making a payment	11

How to Register

- Go to <u>www.studyright.co.uk/register</u>
- Please first fill in the details for your child. If your child doesn't have an e-mail address they can use yours to login with.
- If you have more than one child press the add another student button and fill in their details

Education Harough Inclusion	HOME	ABOUT US	CLASSES	BLOG	JOIN US	CONTACT	BOOK NOW
	1 Student la	nformation					
	Add Student						
	Student Type Child Adult						
	Student First Na	me			_		
	Student Last Na	me			-		
	Student Email				-		
	Year Group				<u>•</u>		
		+ Add And	other Student				
		ŀ	lext				
	2 Parent Inf	ormation					

- After filling all child's details press next and enter your details
- Press next and enter your card details.
- You will then be sent an email telling you to set up an initial password. Please make sure you do this because without doing this step you will not be able to log in.

How to login

• Go to <u>www.studyright.co.uk/portal</u> and enter your login details. This should be the email you used when registering

Education through motivation	HOME	ABOUT US	CLASSES	BLOG	JOIN US	CONTACT	BOOK NOW
	Passw Passw I an Login	address r email ord word n using a public or	shared computer				

• You will then be met with the dashboard below

	Displays	your Next Lesson				
■ StudyRight					ks4 T	est 🥑 Help 🍄 Settings -
🖌 Home	希 Home	+				🕷 Home
Contact Info Attendance & Notes Lending Library Conline Resources	Wedne	NEXT EVENT: LESSON esday, 08 April 2020 00:00 - Zoom	0	STUDIED O Hours this week Tolarime logged this month: 0 hours	Recent Notes	100% Attendance in the last 90 days 0 or 0 scheduled events attended
 Study Log Email History Back to Websile 	Latest Business News	No recent news ha	is been posted.		There are no rece	
Navigation panel	Hours studied by day: Mar 29 - Apr (05				+Add Time
	Displays your up lessons for the n		io4	Business Average	Charlon Contraction	- roten
	Upcoming Events (30 Days) Tuesday, 07 April 2020 KS4 Maths 00:00 - 30 Minutes Wednesday, 08 April 2020 Lesson 00:00 - 30 Minutes	View All ✓ Register	▲ New Downloads Your tutor hasn't add	View All	Porrowed Items	Vew Al
	Copyright © 2013 - 2020 Port 443 Inc.					

Changing Password

• Press 'Settings' on the top right-hand corner and then 'My Preferences'

≡ StudyRight						ks4 Test 🧿 H	🖌 🄅 Settings 🗸
谷 Home	🕆 Home						My Preferences
Calendar							🕞 Log Out
Contact Info		NEXT EVENT: LESSON		STUDIED			
Attendance & Notes	w.	ednesday, 08 April 2020 00:00 - Zoom		0 Hours this week	\odot		tendance st 90 days
E Lending Library						0 of 0 scheduled	
A Online Resources		X Cancel Attendance		Total time logged this month: 0 hours		0 of 0 scheduled	events attended
O Study Log				View All Business News	Recent Notes		View All Notes
Email History	No recent news has been posted.				There are	no recent lesson no	tes.
Hack to Website							

• Enter your new password and press save

≡ StudyRight	ks4 Tiest 📔 🕢 Help 🍐 🌣 Settings -		
Home	🕸 Profile		🕫 Home > Profile
Contact Info Attendance & Notes	Le Student Information	Change Password	i
Lending Library	First Name: ks4	Password	
Online Resources	Last Name: Test Email Address: zaynab@studyright.co.uk	Confirm Password	✓ Save
 Study Log Email History 	Phone:		
Back to Website	Reminders: Skype Username:		

Booking a lesson

• On the navigation bar press the calendar icon

≡ StudyRight			ks4 Test \mid 😧 Help 🍴 🎝 Settings 🗝
🐐 Home	🕷 Home		# Home
Contact Info Attendance & Notes Lending Library	NEXT EVENT: LESSON Wednesday, 08 April 2020 00:00 - Zoom	STUDIED O Hours this week	0 of 0 scheduled events attended
 Online Resources Study Log Email History Back to Website 	□ Latest Business News	Vew All Business News	☐ Recent Notes Vew AI Notes There are no recent lesson notes.
	Hours studied by day: Mar 29 - Apr 05	ko4 Business Average	+Add Time

• Here you will be able to view your booked lessons and book lessons

Calendar						
erything - Show Full Ever	ts					View - Set Up Sync
pril 2020						< Today >
Mon	Tue	Wed	Thu	Fri	Sat	Sun
		31 1	2	3	4	
	6 00:00 KS4 Maths with Tutor Test (Open, 0/2)	7 8 00:00 👗 ks4 - Lesson with Tutor Test	9	10	11	
	13	14 15	16	17	18	
	20	21 22	23	24	25	
	27	28 29	30		2	
	4					

• If you see the icon below that means you have already been booked in for this lesson



• To find an open lesson please make sure that you read what subject the lesson is for and how many open spaces there are if there are any.

0/2 \rightarrow 0 people have registered for this session



• Once you find an open lesson click on it and press register.

KS4 0/2	Maths with Tutor Test (Open, 2)	×				
Теа	e: 00:00 - 00:30 cher: Tutor Test ation: ■ Zoom	-				
✓ F	Register					
	00:00 KS4 Maths with Tutor Test (Open, 0/2)	00:00 省				
4.6 0.6						

• Then confirm your registration



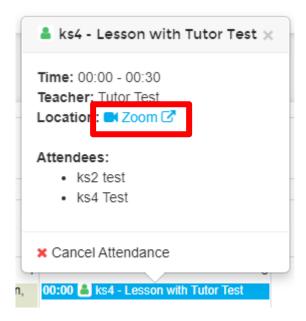
Cancel

Attending a lesson

• From the home page navigate to the calendar

≡ StudyRight			ks4 Tes	st 🕜 Help 🍄 Settings 🕶		
# Home	😤 Home			# Home		
Calendar Calendar						
Contact Info	NEXT EVENT: LESSON	STUDIED				
Attendance & Notes	Wednesday, 08 April 2020 00:00 - Zoom	O Hours this week	\odot	100% Attendance in the last 90 days		
Lending Library	Cancel Attendance	Total time logged this month. 0 hours		0 of 0 scheduled events attended		
L Online Resources	Q Latest Business News	View All Business News	Recent Notes	View All Notes		
O Study Log						
Email History	No recent news ha	as been posted.	There are no recer	it lesson notes.		
Back to Website						
	Hours studied by day: Mar 29 - Apr 05 + Add Tim					
	1.00	ks4 Business Average				
	0.90					
	g 0.70 g 0.60					

• Find the lesson that you want to attend and click on it. Then click on the zoom icon.



• A new tab will open asking you to open zoom. If you do not have it installed you may have to install the application

	en Zoom Meetings? Ittps://zoom.us wants to open this application.
	Open Zoom Meetings Cancel
	Launching
Please click	Open Zoom Meetings if you see the system dialog.
If nothing prompts from	n browse, click here to la inch the meeting or download & run Zoom.
If the prompt above doesn't appear click here.	Click here to download Zoom

• Zoom will then open and take you straight into your lesson.

Viewing an invoice

• On the navigation panel go to the 'Accounts & invoices section'

=	StudyRight					Parent KS4 🥑 Help 🌣 Settings 🕶
*		🕆 Home				🐇 Home
0	Contact Info		NEXT EVENT: LESSON (KS4)	STUDIED		LAST INVOICE
ľ	Account & Invoices		Wednesday, 08 April 2020 00:00 - Zoom 🗹	0 Hours this week		£10.00 Sunday, 05 April 2020
~			X Cancel Attendance	Total time logged this month: 0 hours		Click here to pay online
Ł		➡ Latest Business News		View All Business News	Recent Notes	View All Notes
0			No recent news ha	There ar	e no recent lesson notes.	
÷	Back to Website					

• Press the invoices button

≡ StudyRight					Parent KS4 / ? Help	📔 🏟 Settings 🚽			
🖀 Home	🖹 Account & Inv	# Home > Account & Invoices							
Calendar									
Contact Info	Account								
Account & Invoices	m ø	θ							
 Attendance & Notes 	30/04/2020 - Show £0 Entries								
Lending Library	Balance Owing: £10.00 as of 30/04/2020								
A Online Resources	Student Name	Date \$	Description	Charges	Payments	Balance			
 Study Log 	ks4 Test	08/04/2020	00:00 (30 min.) - Lesson with Tutor Test	£10.00		-£10.00			
Email History									
Back to Website	Copyright © 2013 - 2020 Port 443 Inc	с.							

• Here it displays all the invoices that have been created for you

🖹 Account & Invoices							
Account	Invoices						
		Status ≑	Invoice # ≑	Invoice Date ≑	Due Date ≑	Date Range ≑	Invoice Amount ≑
		Press the black icon (Icon on the left) to download the invoice and the blue icon (icon on the right) to view the invoice in a new tab				01/04/2020 - 30/04/2020	£10.00

Making a payment

• On the navigation panel go to the 'Accounts & invoices section'

≡ StudyRight						Parent KS4 🥥 Help 🔅 Settings -	
😤 Home	📸 Home					🐐 Home	
Calendar							
Contact Info		NEXT EVENT: LESSON (KS4)		STUDIED		LAST INVOICE	
Account & Invoices		Wednesday, 08 April 2020 00:00 - Zoom 🖸	$\mathbf{\Theta}$	<mark>0 Hours</mark> this week		£10.00 Sunday, 05 April 2020	
 Attendance & Notes 		Cancel Attendance		Total time logged this month: 0 hours		Click here to pay online	
Lending Library				View All Business News	Recent Notes	View All Notes	
Online Resources	Latest Dusiness News			VIEW All Dublices Hews	L Recent Notes	VIEW ALL NUCES	
O Study Log	No recent news has been posted.				There are no recent lesson notes.		
Email History							
Back to Website							

• Here it will display the balanced that is owed. Then click the 'Make a Payment' button and follow the instructions to make a payment.

≡ StudyRight					Parent KS4 / 🍞 Help	/ 🏟 Settings 🗸			
🖀 Home	🖹 Account 8	& Invoices			😤 Home >	Account & Invoices			
Calendar									
Contact Info	Account Invoic	es							
Account & Invoices		0							
 Attendance & Notes 		30/04/2020 ▼ Show £0 Entries Make a Payment							
Lending Library	Balance Owing: £	10.00 as of 30/04/2020							
A Online Resources	Student Name	Date \$	Description	Charges	Payments	Balance			
Study Log	ks4 Test	08/04/2020	00:00 (30 min.) - Lesson with Tutor Test	£10.00		-£10.00			
Email History									
Hack to Website	Copyright © 2013 - 2020 Po	ort 443 Inc.							